

SUSTAINABILITY POLICY

POLICY STATEMENT (specific objectives)

PURPOSE

Easton & Otley College is committed to promoting sustainability. Concern for the environment and promoting a broader sustainability agenda are integral to Easton & Otley College's professional activities and the management of the organisation. We aim to follow and to promote good sustainability practice, to reduce the environmental impacts of all our activities and to help our clients and partners to do the same.

SCOPE

Our Sustainability Policy is based upon the following principles:-

- To integrate sustainability considerations into all our business decisions.
- To ensure that all staff are fully aware of our Sustainability Policy and are committed to implementing and improving it.
- To minimise the impact on sustainability of all office and transportation activities.
- To make clients and suppliers aware of our Sustainability Policy, and encourage them to adopt sound sustainable management practices.
- Caring for the environment and promoting a culture of sustainability is implicit in all of our course delivery and although it may not be specifically quoted, tutors maximise the opportunities to discuss sustainability both in the context of the course and the individuals.
- To comply with, and exceed where practicable, all applicable legislation, regulations and codes of practice.
- To review, annually report, and to continually strive to improve our sustainability performance

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|-------------|-----------------------|-----------|-------------------------|---------------------|
| Publication | Sustainability Policy | | | P504 |
| Website | Last review date | May 2017 | Status | Operational |
| Yes | Next review date | July 2018 | Postholder responsible: | Director of Estates |
| | Last EqIA date | | Approval required from: | SLT |

PROCEDURES FOR IMPLEMENTING THE POLICY

In order to put these principles into practice we will monitor and manage our use/generation of:

Energy

Water

Resources

Transport emissions

Waste

Contamination

Biodiversity

Energy

- Reduce the energy consumption of office equipment by purchasing energy efficient equipment and good housekeeping.
- Produce energy on the College campuses from Photovoltaic arrays where practical as part of new build projects
- Use non fossil fuel heating systems (ground source and air source heat pumps) in new buildings wherever possible

Water

- Reuse roof water for horticultural and domestic use where possible
- Use bore hole (untreated) water where possible for livestock and other uses
- Install water efficient fittings in new buildings and in refurbishment projects

Resources

- Minimise our use of paper and other office consumables, for example by double-siding all paper used, and identifying opportunities to reduce waste.
- Ensure that timber furniture, and any other timber products, are recycled or from well-managed, sustainable sources
- Source locally produced food and drink where possible

Transport emissions

- Provide a network of bus routes that allows students to travel to the campus by bus where practicable
- Provide facilities to encourage cycling to the campuses

- Provide on-site accommodation where possible and influence local development to include the needs of students and staff
- Share travel or video conference to attend meetings, site visits etc., apart from in exceptional circumstances where the alternatives are impractical and/or cost prohibitive.
- Include the full costs of more sustainable forms of transport in our financial proposals, rather than the least cost option which may involve travelling by car or air. Where the only practical alternative is to fly, we will include costs for full air fares rather than budget airlines in our financial proposals.
- Avoid physically travelling to meetings etc. where alternatives are available and practical, such as using teleconferencing, video conferencing or web cams and efficient timing of meetings to avoid multiple trips. These options are also often more time efficient, while not sacrificing the benefits of regular contact with colleagues, clients and partners.

Waste

- To reutilise waste produced in one area of the College in another without it leaving the site where possible – waste paper into horse bedding, timber offcuts to heating fuel
- To work with waste management companies that recycle the maximum amount of waste possible and send the minimum to landfill
- Segregate waste so that it can be recycled, scrap metal and green waste separate from general waste
- Develop the green waste composting capacity on both campuses

Contamination

- Have robust plans in place to deal with any incidents that do occur

Biodiversity

Manage the wider estate to provide new and enhanced habitats when practicable through participation in targeted schemes such as High Level Stewardship